

WEEKLY TIMESHEET FOR VOLUNTEERS

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VOLUNTEER
NAME: _____

VOLUNTEER
SIGNATURE: _____

DATE: _____

EVENT OR
PROGRAM
NAME: _____

SUPERVISOR
NAME: _____

SUPERVISOR
SIGNATURE: _____

DATE: _____

ORGANIZATION
NAME: _____

THIS WEEK'S
START DATE: _____

STANDARD
PAY RATE: _____

OVERTIME
PAY RATE: _____

DATE	JOB/ACTIVITY	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL (HOURS)	OVERTIME (HOURS)
HOURS THIS WEEK							
RATE							
SUB-TOTAL							
TOTAL							



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